



CONFIDENTIAL REFERENCE LETTER

TO BE COMPLETED BY AN ACADEMIC OR PROFESSIONAL REFEREE. PRINT CAREFULLY.

THIS SECTION TO BE COMPLETED BY THE APPLICANT BEFORE PASSING TO REFEREE	
GIVEN NAMES OF APPLICANT:	
LAST NAME OF APPLICANT:	
DEGREE APPLIED FOR:	MASTER OF SCIENCE (COMPUTER SCIENCE)

The following sections are to be completed by the referee. The information in this document will be treated as strictly confidential. The purpose of the reference is to assess the ability of the Applicant to undertake advanced studies and research. ONCE COMPLETED BY THE REFEREE, IT SHOULD BE PLACED IN ENVELOPE SEALED BY THE REFEREE AND RETURNED TO THE APPLICANT. THE APPLICANT SHOULD SEND THE REFERENCE WITH THE REST OF THEIR APPLICATION DOCUMENTS TO THE ADMISSIONS OFFICE.

NAME OF REFEREE:		POSITION/RANK:	
INSTITUTION		TELEPHONE:	
MAILING ADDRESS:		FAX:	
		EMAIL:	

KNOWLEDGE OF APPLICANT
IN WHAT CAPACITY (E.G. TEACHER, SUPERVISOR, EMPLOYER) HAVE YOU KNOWN THE APPLICANT?
HOW LONG HAVE YOU KNOWN THE APPLICANT (YEARS/MONTHS)?
TO APPROXIMATELY HOW MANY STUDENTS IN THE PAST FIVE YEARS AND AT THE SAME LEVEL OF STUDY ARE YOU COMPARING THE APPLICANT?
IF YOU HAVE NOT KNOWN THE APPLICANT IN AN ACADEMIC OR RESEARCH CAPACITY, PLEASE INDICATE THE BASIS UPON WHICH YOU FEEL YOU ARE ABLE TO ASSESS THE APPLICANT'S CAPABILITY FOR STUDIES AT THE GRADUATE LEVEL.

SPECIFIC ABILITIES						
FOR EACH CATEGORY, PLACE A CHECKMARK UNDER THE MOST APPROPRIATE COLUMN.	OUTSTANDING (TOP 5%)	SUPERIOR (5-10%)	GOOD (10-25%)	AVERAGE (25-50%)	MARGINAL/POOR (LOWER 50%)	NO BASIS FOR JUDGEMENT
PAST ACADEMIC ACHIEVEMENT						
SCHOLARLY PROMISE						
INDEPENDENT RESEARCH/STUDY CAPABILITY						
ENGLISH PROFICIENCY—WRITTEN						
ENGLISH PROFICIENCY—ORAL						
CREATIVITY						
RESOURCEFULNESS						
ABILITY TO MEET DEADLINES						
OVERALL, I WOULD RATE THIS STUDENT AS:						

